

POLICY

Subject: Eligibility for Library Card

Adopted: June 14, 2011

Amended: July 12, 2022

Purpose: To define eligibility and fees for Dickinson County Library cards.

Basic Service Area

The basic service area for the Dickinson County Library shall be Dickinson County.

All residents of Dickinson County and property owners who pay taxes in Dickinson County shall be eligible for a Dickinson County Library card without cost or fee.

A retired employee of the Dickinson County Library shall be eligible for a library card at no charge. ("Retiree" includes all former employees, but not those who left the library system before retirement).

The library shall require an applicant to provide information confirming Dickinson County residency. Such information may be a Michigan driver's license, or a voter registration card. The library shall require property owners to provide a current Dickinson County tax notice.

Address of Residence

A library card applicant shall list the residential address on the application form. The address shall be in the form of a street address, or route and box number or a fire number. (A post office box is not a place of residence).

A library card applicant shall also provide a mailing address, where the library may contact the cardholder, if that address is different from the residential address.

Temporary residents or those without a permanent mailing address are not eligible for a Library Card. However, the Library, in an effort to serve all residents of Dickinson County, will offer a Fee-Free Temporary Library Card to those experiencing homelessness or temporary residency. The collections available for checkout using a FFT Library Card will be limited to items in the Books Without Barcodes Collection.

County of Residence

A library card applicant shall list the county of residence, if residing in Michigan, on the application form.

Fees

People residing outside of Dickinson County who do not pay Dickinson County property taxes shall be issued a library card based on annual fees, which the Library Board may adjust from time to time.

Cardholders

Cards shall be issued to individuals. Firms, groups, clubs and organizations shall not be issued

library cards.

Time Period

Cards shall be valid for one (1) calendar year when obtained with fees, however, a six (6) month card will be available.

MI Library Card

The Dickinson County Library shall participate in the MI Library Card Program of reciprocal service.

Where this policy modifies or changes previous library policy on card eligibility and service areas, this policy supersedes those guidelines.

Fee Structure - (effective 1/1/97- reviewed 2/2021)

Fees for library cards for people residing outside of Dickinson County:

\$35.00 per family at same address or individual per year

\$17.50 per family at same address or individual per six (6) months